**Purpose**

*DEPC plans and recommends innovative and creative opportunities that use distance learning to meet the diverse needs of the District’s students; serves as a resource to the DE dept.; and engages with & makes recommendations to the Academic Senate, faculty, staff and administrators in matters of policy, practice and pedagogy regarding distance learning and technology-enhanced instruction.*

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| --- | --- |
| **Committee Members** | Mark Winter (Co-chair) Mark Renner Wendy Riggs  Lisa Sayles (Co-chair) Rianne Connor James Hays  Stephanie Burres Mike Butler Jason Brewer  Vacant – Student Reno Giovannetti |
| **Preparation Needed** | DE Plan 2018-19 (attached) |
| Local POCR Building a Team (attached) |
| Online waitlist process (attached) and instructions for the [waitlist add process](https://www.redwoods.edu/Portals/72/Documents/Distance%20Ed/Faculty%20PermissionToAdd.pdf). |

**AGENDA**

1. Call to Order
2. Review Summary Notes if Available
3. Member Reports

3.1 Information Tech-James

3.2 Instructional Tech-Reno

3.3 Enrollment Services-Rianne

3.4 DSPS-Jason

3.5 Faculty Coordinator-Lisa

3.6 Admin Coordinator-Mark

3.7 Other-

1. Discussion Items

4.1 DE Plan (attachment)

4.2 DE Sessions for Convocation

4.3 Local Peer Online Course Review (POCR) “Building a Team” (attachment)

4.4 Online Waitlist (attachment) and link above

4.5 DEPC membership (link-<https://internal.redwoods.edu/de>)

4.6 Other

1. Action Items
2. Future Agenda items
3. Announcements
4. Adjourn