**Purpose**

*DEPC plans and recommends innovative and creative opportunities that use distance learning to meet the diverse needs of the District’s students; serves as a resource to the DE dept.; and engages with & makes recommendations to the Academic Senate, faculty, staff and administrators in matters of policy, practice and pedagogy regarding distance learning and technology-enhanced instruction.*

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| --- | --- |
| **Committee Members** | Mark Winter (Co-chair) Mark Renner Wendy RiggsLisa Sayles (Co-chair) Rianne Connor James Hays Stephanie Burres Mike Butler Jason Brewer Vacant – Student Reno Giovannetti |
| **Preparation Needed**  | OEI Self-Assessment (attached) |
| Local POCR Building a Team (attached) |
| Watch [Ally Demo Video](https://cccconfer.zoom.us/recording/share/pF2Cef4aQ1efG_XDWPqg2Lh2A1Xqi8aCEnqhT1yew9mwIumekTziMw?startTime=1553891596000) (54 mins) for Accessibility Tool |

**AGENDA**

1. Call to Order
2. Review Summary Notes if Available
3. Member Reports

3.1 Information Tech-James

3.2 Instructional Tech-Reno

3.3 Enrollment Services-Rianne

3.4 DSPS-Jason

3.5 Faculty Coordinator-Lisa

3.6 Admin Coordinator-Mark

3.7 Other-

1. Discussion Items

4.1 Ally Demo

4.2 Waitlist

4.3 OEI Preparation: (Self-Assessment) - attachment

* Planning Team
* Faculty Support for online courses
* Sec 508 resources and support for online classes
* FT Staff (member managing or coordinating DE and role)
* Potential courses
* Tech Requirements

4.4 Local Peer Online Course Review (POCR) “Building a Team” (attachment)

4.5 Promoting SoftChalk usage

4.6 Other

1. Action Items

5.1

1. Future Agenda items

6.1 Generate new/yearly student and instructor surveys – draft

6.2 Proctoring Options

1. Announcements
2. Adjourn