

BUDGET PLANNING COMMITTEE (BPC)

Planning for the 2015-16 Budget Year

Wednesday, January 27, 2016

3:30 SS 104

Summary Notes

MEMBERS PRESENT

Michael Dennis, Doug Edgmon, Steven Roper, Angelina Hill, Lee Lindsey, Tami Matsumoto, Debbie Topping, Lindsey Dunham-Gaddis, Judy Yu, and Pru Ratliff.

CALL TO ORDER

Doug Edgmon called the meeting to order at 3:30 p.m.

ACTION APPROVE SUMMARY NOTES

The meeting notes from November 11, 2015 were approved as presented.

DISCUSSION ENROLLMENT MANAGEMENT COMMITTEE

2016-17 FTES and TLU projections, forwarded from EMC, were discussed. Vice President Lindsey noted concerns regarding the projected FTES growth, stating if we don't meet projected FTES targets then the budget will need adjustment mid-year. Dr. Hill addressed her concerns that the Utility Infrastructure project could impact enrollment in Summer 2017. Mr. Roper noted the AT Building will be uninhabitable Summer 2017 and we will need to plan for an alternate location to help avoid a drop in enrollment. Vice President Lindsey also noted that 16/17 & 17/18 FTES projections are down a little from current report and reminded the Committee that the college will be back on Stability in 17/18. The Committee decided to bring back new, adjusted FTES & TLU projections to the next meeting.

TPC/FPC RUBRIC BPC RANKING & DISSEMINATION OF INFORMATION

There was a continued discussion from the prior meeting regarding the need for revision to the current rubric. Mrs. Matsumoto re-stated her previous suggestion to change the ranking scale from (1-3) to (1-10) to avoid ties of resource requests. Discussion continued with further ideas. Suggestions are as follows:

1. Items removed from the ranking sheet should be moved to a separate tracking sheet.
2. Departments should be notified when requests are approved.
3. Once requests are approved, departments should receive further instruction for next steps through the process.
4. Each request should have its own item number.
5. Add an additional column to show items already funded and how it is funded.
6. The college website could be a good place to link the results of the rankings.
7. BPC would only use the ranking rubric for requests not ranked by the FPC and TPC subcommittees.

Mr. Edgmon reminded the committee that Student Success and Life Safety are high priorities for BPC rankings.

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2016-17
GOVERNOR'S
BUDGET UPDATE

Mr. Lindsey noted that he has been working on the 3-year budget forecast and mentioned that each year we need to plan for an expenditure increase of \$900K due to salary step increases and updated PERS/STRS rates. He stated the college may get additional one-time funding, although smaller than current year. Adult Ed funding has also increased.

CAMPUS SAFETY

Vice President Lindsey addressed the committee regarding Emergency Preparedness for the campus. He noted the following needs:

1. All areas of the campus need VOIP, special notation to the Firing Range.
2. Additional WIFI in the parking lots.
3. Phones with panic buttons installed in all dorm rooms.
4. Emergency phones in the parking lots.
5. More coverage of officers, especially on weekends. He suggested seeking out Measure Z funds.

Mr. Lindsey also noted that Counselors will now provide therapeutic counseling as needed in emergency situations.

ADJOURNED
SUBMITTED BY

5:00 p.m.
lg