REDWOODS COMMUNITY COLLEGE DISTRICT

# Monday, September 28, 2015 meeting of the Assessment Committee

Room FM 112, Eureka Campus: 7351 Tompkins Hill Road,

# Present: Paul Chown, Clyde Johnson, Roberta Farrar, Ruth Moon, Lisa Sayles, Angelina Hill David Bazard, Sheila Hall

Absent: Melody Pope

**Minutes**

# Meeting began at 2:45 p.m.

**Discussion Items**

**1. Membership and Scope:**

The membership and scope of the committee was discussed with respect to the new committee handbook. The committee discussed the need for an administrative services representative. The current lack of a faculty assessment coordinator was discussed. Dean David Bazard will temporarily fill that role given his experience as faculty coordinator last year. The plan is to assign a new faculty assessment coordinator who would begin in Spring, 2016. Both David and Angelina Hill will serve as committee chairs for the fall 2015 semester.

**2. Previous year’s initiatives and follow-through:**

The committee reviewed last year`s initiatives and discussed the implementation of what was approved during the previous academic year. Specifically, the new assessment deadlines (a week after grades are due each of the fall and spring semesters), the new 4-year cycle of assessment, and the new General Education outcomes were discussed.

**3. The new 4-year cycle of assessment:**

The data for the 4-year cycle indicated the 4-year cycle has already been achieved for about 76% of the courses, and about 67% of the programs. There was a discussion about how to distribute this information to the Deans and faculty, and it was decided that the Assessment Coordinator (Dean Bazard) would distribute this information to the Deans and Associate Deans.

**4. New GE outcomes and mapping:**

The committee discussed the mapping of the new GE outcomes and is working on a mapping tool that will likely be implemented during the January flex days. The mapping software will be evaluated at the next committee meeting.

**5. New initiatives for the 2015-2016 academic year:**

Items in consideration for this year are:

- Providing assessment by demographic group (an ACCJC requirement)

- Updating the reporting template and "loop" process.

- The use of Canvas for assessmen

The meeting was adjourned at 4:05pm