Technology Planning Committee Minutes

Dec 6, 2018 \* 9-10 AM \* FM112

**Attendance**: Paul Chown, Erik Sorensen, Reno Giovannetti, Tom Cossey, John Pace, Darius Kalvaitis,

## Policy on laptop loans to students

Johanna Heltzer came to discuss our policy on laptop loans to students

 No defined Policy – who pays for lost or broken equipment?

 Laptops loaned out through Eops, Multicultural Center, Trio, and Student Equity…at all three instructional sites with more departments interested in similar programs.

 Johanna stresses and the committee agrees that we need to have an infrastructure in place before we start purchasing more equipment for these purposes.

 How is data being wiped between loans, between semesters?

Will discuss further in future TPC meeting.

## Tech Master Plan

 Brief discussion. Plan needs to be more action based.

 Does Accreditation offer any guidance to help develop plan?

 John Pace will send out some information from other colleges that he has collected.

## AP/BP 3720

 Will wait for next meeting

## Single Sign-On Draft

 Will wait for future meeting.

It was further discussed that Paul should delegate some tasks to small task forces within our committee to look into Ap/Bp rewrite, Tech loan issue, Tech Master Plan, and Single Sign-on. The smaller groups can then bring information to the full committee to help streamline some of these discussions. Groups will be defined at the next meeting.

## Resource Request Rankings

 Brief discussion of Rubric. Go over resource rankings for next meeting.

## Future Agenda Items

 Reno brought up a question from the Instructional Council Committee. Justin Shaw heads the committee and the question raised was “Who is looking into the technology infrastructure for the new Art Building?”