

# Facilities Planning Committee



<b>Committee Charge</b>	The Facilities Planning Committee develops the Facilities Master Plan for the College of the Redwoods. This plan ensures that capital improvement priorities and projects are recommended based on their contribution to improving student learning outcomes and their alignment with the Strategic and Education Master Plans. The committee also reviews and ranks resource requests from program review related to facilities.
<b>Meeting Date</b>	July 10, 2018
<b>Outcomes</b>	Discuss suggested safety and parking changes.
	Receive Capital Projects and Summer Projects update
	Discuss Facilities Master Plan Update
<b>Meeting Participants</b>	Cathy Cox, Elisa Abelleira, Bert Hafar, Julia Peterson, Burk McBride (guest)
<b>Meeting Leader and/or Facilitator</b>	Julia Peterson
<b>Recorder</b>	Cathy Cox

What	How	Who	When
1. Opening	Welcome Agenda Review FPC Timeline Review	Julia Peterson	9:00 – 9:05 am
<b>Notes:</b> Meeting called to order at 9:05			
2. Review Minutes from 5/8/18 FPC Meeting	Review and discuss	Committee	9:05-9:10 am
<b>Notes:</b> Minutes from 5/8/18 were approved with a correction to Bert’s last name – Hafar, not Hafer.			
3. Suggested Parking Changes	Optimize availability of Parking: <ul style="list-style-type: none"> <li>• Medical Parking</li> <li>• Dorm Parking</li> <li>• Trustee area Parking</li> </ul>	Burk McBride	9:10-9:20 am
<p><b>Notes:</b> Julia summarized the background of this issue (Several years ago, when changes were made to the location of multiple staff parking spaces, staff and faculty objected to the changes.) She stressed the importance of committee members disseminating information about proposed parking spaces to all the constituencies so that if there is any negative feedback it can be considered and the changes do not take people by surprise.</p> <p>Burk McBride summarized the proposed changes.</p> <p>Medical Parking: The college has 5-6 “Medical Parking” spots, distinct from Disabled Parking. Permits for these spots can only be issued by Burk, and in three years he has only issued a few of these permits – 1 or 2 per year. They are for very short-term use (i.e., broken leg, etc.) that would not qualify for disabled permits from the DMV. He is proposing leaving the signs but covering them so they could usually be available for other types of parking; they could temporarily be re-assigned as needed for medical purposes.</p> <p>Dorm Parking: Proposed change would be that the lower dorm parking lot, which is currently available to either staff or dorm students, would become dorm-only. There are 13 spaces available there. The trade-off would be that the “general” spaces which are earmarked for Trustee parking would become staff-only until 5 pm. They would still be reserved for trustee’s use during their meetings, but at other times staff would be able to use it. Students in the dorms currently have to pay for parking <u>and</u> then they also have to compete for parking in the lower lots, which means that dorm students have to walk a long way to the dorms.</p> <p>Motorcycle Parking: Currently there is no designated motorcycle parking on campus. Burk plans to</p>			

designate the north end of the trustee's area for a couple of motorcycle parking spaces. The other would be in the student lot, where the road joins the traffic circle; it would require losing possibly 1-2 car spaces.			
4. Roundabout Safety	Ideas to improve safety: <ul style="list-style-type: none"> <li>• Designated Drop Off Area</li> <li>• Provide visual clearance at Bus Stop</li> </ul>	Burk McBride	9:20-9:30 am
<p><b>Notes:</b> The existing configuration of the bus stop is not clear to people (either cars or pedestrians). This creates traffic hazards. There is also an increasing problem with people using the traffic circle as a drop-off area, and blocking the circle while people get in/out of cars. Discussion ensued about designating a drop-off area, possibly in front of PE. Due to ADA requirements, it's not really feasible to relocate the bus stop to another point on campus within our cost constraints. Suggestions from FPC include:</p> <ul style="list-style-type: none"> <li>• signage for designated drop-off area</li> <li>• arrows indicating traffic direction both at eye level and on pavement</li> <li>• re-painting the crosswalk to emphasize it for visibility</li> </ul> <p>The committee recommends that these changes be done before school begins and the results will be monitored during Fall. The committee also recommends that Public Safety consider purchasing a speed-sensor sign although we have no funding to allocate.</p>			
5. Facilities Master Plan Update	Interests and Areas to consider: <ul style="list-style-type: none"> <li>- How to include Student Services interests in the plan update</li> </ul> Draft of Plan ready for review	Committee	9:30-9:40 am
<p><b>Notes:</b> The initial pass of the FMP update was presented. The current draft contains no significant changes to plans, but rather was a “clean-up” of the approved plan to edit it for readability and clarity as well as identifying substantive areas that need to be addressed by the committee in the update. It will be a valuable starting point for the committee to read before the first meeting in Fall. Significant questions include identifying action items to flesh out planned items; determining whether the plan will address the need for a future bond measure or not; and ensuring that actions planned in the FMP actually match up to the identified priorities of the college’s educational master plan.</p>			
6. Updates / Possible Items	<ul style="list-style-type: none"> <li>- Capital Projects</li> <li>- Redwood Tree removal for Track Repair project</li> </ul>	Julia Peterson	9:40-9:45 pm
<p><b>Notes:</b> Some of the redwood trees near the track need to be removed because their roots are growing under the track and pushing it up. In order to maintain the newly surfaced track we can't allow the trees to put out roots and they must go. It was also pointed out that the redwoods planted on campus are much denser than trees in forests naturally would be found because we don't allow fires to thin them; therefore many of our trees are not as healthy as they would normally be.</p> <p>Capital Projects: Due to delays in starting projects, costs have increased significantly for the UIR and Seismic Strengthening projects. About \$3 million of the projects will not be able to be completed. The PE and Field House projects were approved by the state, but are unfunded; that puts us at the top of the list for funding next year. The stadium removal is underway but on hold until the end of swallow nesting season in August or September before we can continue with the project. Three old buildings (Old Library, Old Physical Sciences, Old Life Sciences) will be demolished at the same time. Changes</p>			

# Facilities Planning Committee



in the Counseling area to create a Welcome Center and a center for the HSU Transfer Advisor.			
7. Student Union Update	Review the status of the Student Union - Seismic studies - DSA direction - Short term and long term plans	Julia Peterson	9:45-9:55 am
<p><b>Notes:</b> Bookstore has moved into the LRC. Soft opening scheduled for July 16. Short-term plan is that students will not be allowed into the shelf areas of the bookstore due to ADA considerations until the shelves can be redone during Winter Break. Dining area is already using the former bookstore area front half for Upward Bound students. Remodeling of the area underway to complete the changes before the start of school in August.</p> <p>Seismic study of the Student Union showed that the front half of the building needs to be removed; we're asking the State to cover that cost. Remodeling of the building will be extensive, and is not expected to be completed for 3-5 years.</p>			
<b>Close</b>	<ul style="list-style-type: none"> <li>• Summarize agreements</li> <li>• Review next steps</li> <li>• Additions for next agenda</li> <li>• Evaluate the meeting (+s and Δ's)</li> </ul>	Julia Peterson	9:55-10:00 am
<b>Notes:</b>			

- ❖ FPC Website: <http://internal.redwoods.edu/fpc>
- ❖ Next Meeting: Tuesday, September 11 ; 9:00 pm in FM 110
- ❖ **Reminder: Please update your constituents and bring their feedback to the Committee**

## Capital Project Updates

Project	Status	Est. to Start work / Complete work
Utility Infrastructure Replacement & Seismic Strengthening = UIR	<ul style="list-style-type: none"> <li>- Funded</li> <li>- Will go out to bid soon</li> </ul>	8/2018
Creative Arts - Replacement and removal	<ul style="list-style-type: none"> <li>- Approved: January 2018</li> <li>- Funding July 1, 2018 for phase I (testing, project management and preliminary drawings).</li> </ul>	3 years
Physical Education & Field House - Replacement and removal	<ul style="list-style-type: none"> <li>- Expect to be funded next Fiscal Year</li> </ul>	4 years
Scoreboard	<ul style="list-style-type: none"> <li>- In process</li> </ul>	Fall 2018
Stadium Removal	<ul style="list-style-type: none"> <li>- Awaiting end of nesting season for completion</li> </ul>	Fall 2018

# Facilities Project Updates

Project	Status	Est. to Start work / Complete work
Build Welcome Center in Counseling	- Design completed, placing the order	August 2018
Build CR/HSU Transfer Center in Counseling	- Design completed, placing the order	August 2018
Move Bookstore	- Bookstore moved into LRC - Expected soft opening is July 16 - Will open with short-term floorplan, new fixtures expected during winter break	June 2018
Expand Dining Area	-Front part of former bookstore now being used by Dining -Remainder of former bookstore area being converted for Dining/Study area	August 2018
Shively Farm house repairs	Out to bid	Summer 2018
Add Dr. Eugene Portugal's name to the SSAT building that the Board named after him.	Additional lettering will be installed by the original sign vendor and will match the current lettering.	August 2018
Welding Lab	- Planning project and getting quotes	Summer 2018
New Electric Auto Lab	- Planning additional project components -Exterior lighting is completed	Summer 2018
Construction Technology Paint Booth Lighting	- Identifying appropriate lighting to meet instructional needs	Summer 2018