



**REDWOODS COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE ACADEMIC SENATE**

College of the Redwoods

- Eureka: 7351 Tompkins Hill Road– Board Room – SS 202
- Crescent City: 883 W Washington Blvd, Rooms E-2 and E-3

September 21, 2018 – 1:00 pm

**AGENDA**

1. **Call to Order**
2. **Introductions and Public Comments:** Members of the audience are invited to make comments regarding any subject appropriate to the Academic Senate
3. **Approve September 7, 2018 Academic Senate Minutes** (Attachment)
4. **Action Items:**
  - 4.1 **Approve September 14, 2018 Curriculum Committee Recommendations:** Sean Thomas (Attachment)
  - 4.2 **Approve 2018-2019 Faculty Development Funding Resolution:** Peter Blakemore (Attachment)
5. **Discussion**
  - 5.1 **Campus Bookstore:** Peter Blakemore
  - 5.2 **Academic Freedom:** Peter Blakemore (Attachment)
  - 5.3 **Assessment Review:** Peter Blakemore
  - 5.4 **Senate Priorities:** Peter Blakemore (Attachment)
6. **Reports**
  - 6.1 **Academic Program Evaluation Process:** Peter Blakemore
  - 6.2 **Budget Process Revision Taskforce:** Peter Blakemore
  - 6.3 **Area E Taskforce:** Peter Blakemore
  - 6.4 **Guided Pathways – Instructional Update:** Angelina Hill and Michael Dennis (Attachment)
  - 6.5 **College Update:** Angelina Hill
  - 6.6 **Associated Students of College of the Redwoods (ASCR) Update:** Joshua Mata ASCR Representative
7. **Future Agenda Items:** Senators are encouraged to request to place an item on a future agenda
8. **Announcements and Open Forum**
  - 8.1 Academic Senate Website <http://internal.redwoods.edu/Senate/>
  - 8.2 District Meeting Calendar/Website - <http://internal.redwoods.edu/>
9. **Adjourn**

**Public Notice—Nondiscrimination**

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  - Crescent City: 883 W Washington Blvd, Rooms E-2 and E-3
- September 7, 2018 – 1:00 pm

**MINUTES**

Members Present: Peter Blakemore, Gary Sokolow, Stuart Altschuler, Kristy Carlsen, Mike Dennis, Chris Gaines, Levi Gill, Will Meriwether, Ruth Moon, Todd Olsen, Hillary Reed, Mike Richards, Wendy Riggs, Shannon Mondor, Lisa Sayles, Shemya Vaughn, Erin Wall, Angelina Hill, and Jessica Frint (support)

Members Absent: None

Others present: None

1. **Call to Order:** Peter Blakemore called the meeting to order at 1:01 pm.
2. **Introductions and Public Comments:** There were no public comments.
3. **Approve May 4, 2018 Academic Senate Minutes.** On a motion by Todd Olsen, seconded by Mike Richards. The minutes of May 4, 2018 were unanimously approved as emended. Corrections to agenda item 6.4, edit the last bullet to read 'act'.
4. Action Items:
  - 4.1 **Approve Academic Senate Committee Nominations:** Peter Blakemore was available for questions. On a motion by Mike Dennis, seconded by Wendy Riggs, the Academic Senate Committee Nominations were unanimously approved by roll call vote.
  - 4.2 **Approve Academic Standards and Policies Committee (ASPC) Revisions to AP 4231 Grade Changes:** Karen Reiss was available for questions. On a motion by Todd Olsen, seconded by Wendy Riggs, the Academic Senate Committee Nominations were unanimously approved as emended by roll call vote. The document to be emended in page one, second paragraph, first sentence: 'to resolve the matter informally' – strike informally and emend to, 'through direct communication between the student and the instructor.' In the next sentence where it says informally meet, strike informally.
    - 4.2.1 AP 4231 – Clean Copy
    - 4.2.2 AP 4231 – With tracked edits
  - 4.3 **Approve 2018-2019 Faculty Development Funding Resolution:** Peter Blakemore was available for questions. There were questions regarding why the funding amount is less than last year. Angelina Hill stated that she believed the funding should not be less. On a motion by Todd Olsen, seconded by Wendy Riggs, the committee unanimously agreed to table the Faculty Development Funding Resolution until the funding amount was confirmed.
5. Discussion
  - 5.1 **Senate Apportionment: 2017-2018 Review:** Peter Blakemore stated that on April 15<sup>th</sup> full time faculty should be reviewed for their distribution throughout their divisions in

order to determine the number of senators required to represent each division per the Senate Constitution. An additional senator was added from Del Norte based on this requirement. This will come back as a discussion on a future agenda with potential for constitution changes.

- 5.2 **Committee Appointment Process:** Peter Blakemore discussed the need for simplifying the process of committee assignments. Suggestions were made for committee chairs to inquire within their committees prior to the end of the semester to determine who is continuing and which seats need filled. Angelina stated that the new contract contains the FO which asks faculty about their committee services. Peter Blakemore stated that faculty should list committees that are mission critical on their FO form and put in a request with their Dean to have this count towards their committee requirements.
- 5.3 **Senate Plenary:** Peter Blakemore stated that there were not senators in attendance last year and it is important to have representation. He informed senators that a representative can be sent from the senate. Todd Olsen suggested that two senators are sent in order to represent different divisions. The fall plenary will take place November 1<sup>st</sup> through November 3<sup>rd</sup> in Irvine. This may be put on the agenda as an action item for the next meeting.
- 5.4 **Senate Membership Expansion for KT:** Stuart Altschuler stated that since decisions are made in Senate that affect faculty in all locations that there should be a senate member from KT. S. Altschuler stated that he would like to have the discussion about updating the bylaws to reflect. There was concern from committee members about how this could affect the number of Senate seats. It was additionally discussed that KT is a site, not a campus. Concerns were raised that if we added a senator for KT then many other areas could want a seat. S. Altschuler requested the information of the equivalency of the part time faculty as full time faculty based on FTEs. It was suggested that this be discussed with the apportionment discussion.
- 5.5 **2018-2019 Senate Priorities:** Peter Blakemore requested that senators let the Co-presidents know of items that they felt the senate should be discussing over the 2018-2019 term. Senators were asked to email Peter Blakemore, Gary Sokolow, and Jessica Frint with their thoughts and suggestions.

## 6. Reports

- 6.1 **Associated Students of College of the Redwoods (ASCR) Update:** ASCR Representative. There was no ASCR Representative in attendance. Gary Sokolow informed Senators that Joshua Mata would be the representative for 2018-19.
- 6.2 **Guided Pathways and the New Funding Formula:** Angelina Hill gave a brief summary of the funding formula. She gave an overview on how the new formula differs from the prior formula. Questions were also asked about if there was a mechanism on awarding degrees that students didn't apply for. A. Hill stated that auto-awarding has money allocated for this.
- 6.3 **College Update:** Angelina Hill stated that there were 118 sections identified as Zero Textbook Cost (ZTC) which was more than expected. She mentioned that there would be campaigning to familiarize the symbol for ZTC and for the Low Textbook Cost symbol (LTC) as well. She also reported that the President is charging a task force to identify

what a 'good' bookstore would look like and this would involve Senate. Senators asked if the contract could potentially be renewed without input from faculty. A. Hill stated that the alternative needs to be determined for this not to happen. Senators requested that this be a discussion item for the next senate meeting. She also reported that there will be a 4021 request for input on Agriculture and Digital media programs to go to the entire college community for input. Additionally she reported that Philp Mancus is discussing putting together a new task reviewing new assessment software. She reported that meetings about Dual Enrollment are being held. She mentioned that there are challenges with the timing and scheduling with the high schools.

7. **Future Agenda Items:** Senators are encouraged to request to place an item on a future agenda

8. **Announcements and Open Forum**

8.1 Academic Senate Website <http://internal.redwoods.edu/Senate/>

8.2 District Meeting Calendar/Website - <http://internal.redwoods.edu/>

9. **Adjourn:** On a motion by Mike Richards, seconded by Wendy Riggs, the meeting was adjourned at 3:03 pm.

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College of the Redwoods  
**Summary of Course Changes: September 14, 2018**

**LEGEND**

**NEW Course:** Creation of New Course

**Revised Course:** Adjustment to COR of Existing Course

**Replacing Course:** Will replace an Existing Course

**Inactivation:** Inactivated Course

**Distance Ed:** Approved/Renewed for DE Modality in comments

**Dual Enr:** Approved for Dual Enrollment at HS specified in comments

**Large Format:** Committee informed of intent to offer large capacity sections

**IMF:** Committee informed of intent to charge Instructional Materials Fee

**Units or Hours:** Units for Credit courses, Contact Hours for Noncredit Courses

**Credit Type:** C (Credit) or N (Noncredit)

**UC or CSU Transfer:** A (Approved for Transfer) or P (Pending Transfer Approval)

**CR GE:** A (Approved) or R (Renewed) for the Local GE Pattern

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
NURS	10A	Pharmacology for Professional Nursing I	Inactivation	2.0 [2.0/0]	C	-	A	-	Course inactivation. The content of this course has been incorporated throughout the recently redesigned sequence of NURS-1, 2, 3, and 4.
NURS	10B	Pharmacology for Professional Nursing II	Inactivation	2.0 [2.0/0]	C	-	A	-	Course inactivation. The content of this course has been incorporated throughout the recently redesigned sequence of NURS-1, 2, 3, and 4.
HIST	4	Western Civilization to 1600	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.
HIST	5	Western Civilization 1600 to Present	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.
HIST	8	US History through Reconstruction	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.
HIST	9	US History Reconstruction to the Present	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.
HIST	12	History of Women in America: 1877-Present	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.
HIST	20	World History: Prehistory to 1500 CE	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.
HIST	21	World History: 1500 CE to Present	Distance Ed	3.0 [3.0/0]	C	A	A	A	Renewed Modality: Online. Newly approved modality: Interactive Video.

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
AJ	105	Probation Firearms	Revised Course	2.0 [1.5/0.5]	C	-	-	-	Regular 5 year revision; minor updates to course content. <u>Course Learning Outcomes</u> 1. Apply case law, department policy, and state/federal law properly to use of force situations. (Lecture) 2. Demonstrate the basics of combat handgun shooting, including proper grip, stance, sight alignment, and trigger control. (Lab) 3. Demonstrate a minimum level of proficiency with the duty weapon in both day and nighttime shooting situations. (Lab)
BUS	35	Marketing and Social Media	Revised Course	4.0 [4.0/0]	C	-	A	-	Regular 5-year revision. New course title (previously Strategic Marketing). Content has updated to reflect changes in the field since last revision; updates to catalog description, recommended prep, and TOP/CIP codes. <u>Course Learning Outcomes</u> 1. Analyze situations and apply marketing terms and concepts to make business decisions. 2. Write a comprehensive marketing plan.
BUS	69	Starting and Growing a Business	Revised Course	4.0 [3.0/1.0]	C	-	A	-	Regular 5-year revision. New course title (previously Business Plan Development). Content has updated to reflect changes in the field since last revision; updates to catalog description, recommended prep. <u>Course Learning Outcomes</u> 1. Create a comprehensive business plan through the business modeling process.



Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
CT	89	Tiny House Construction	NEW Course	3.0 [1.0/2.0]	C	-	P	-	New course; planning to be included in a forthcoming certificate in Sustainable Design. <u>Course Learning Outcomes</u> 1. Lay out and frame floor, wall, and roof systems. 2. Apply exterior and interior finishes. 3. Understand the unique tiny house characteristics of tasks and sequences including carpentry, electrical, insulation, HVAC, and plumbing.
DRAMA	24	Intro to Theatre	Revised Course	3.0 [3.0/0]	C	A	A	A	Regular 5-year revision; course content updated to better align with C-ID descriptor, updates to catalog description, recommended prep, and CLOs. Renewed Approval for CR GE Area C. <u>Course Learning Outcomes</u> 1. Identify and describe the major historical periods, genres, figures, archetypal dramatic forms, and acting techniques of theater. 2. Define the roles of playwright, director, actor, technical designer, and audience in the dramatic process. 3. Analyze literary (plot, character, setting, theme) and performance (direction, acting, technical design) elements of a play in their cultural contexts. 4. Assess the historical, artistic, social, and philosophical context in which theatre exists.

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
DT	42	Coop. Education Work Experience in Drafting Technology	Revised Course	0.5-8.0 [0/0.5-8.0]	C	-	A	-	Regular 5-year revision; minor updates to course content, catalog description, grading standard, and removal of repeatability to comply with current guidelines. <u>Course Learning Outcomes</u> 1. Successfully complete three objectives that are site specific and related to career goals or degree / certificate requirements. 2. Demonstrate job retention skills identified as critical to the employer or supervisor.
FNR	5	Forest Ecology and Management	Revised Course	3.0 [2.0/1.0]	C	-	A	-	Regular 5-year revision. Minor updates to course content, catalog description, and removal of ENGL-150 as rec prep in anticipation of AB705. <u>Course Learning Outcomes</u> 1. Discuss the use of ecological knowledge in forest management. 2. Analyze the application of silvicultural techniques in achieving different forest outcomes. 3. Describe the life cycle of trees and the interaction of trees and the environment. 4. Lab Specific Outcome: Measure and analyze ecological characteristics of the forest.

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
FNR	52	Intro to Surveying	Revised Course	4.0 [2.0/2.0]	C	-	A	-	<p>Removal of English and Math courses in pre-requisites and recommended prep in anticipation of AB705.</p> <p><u>Course Learning Outcomes</u></p> <ol style="list-style-type: none"> <li>1. Solve basic land surveying problems both in and out of class using critical thinking to arrive at the appropriate answers.</li> <li>2. Read and use various kinds of maps and boundary descriptions and be able to calculate the appropriate parameters for specific surveying problems.</li> <li>3. Lab Specific Outcome: Use common surveying equipment to gather appropriate field data.</li> <li>4. Lab Specific Outcome: Analyze field data and generate appropriate maps and reports.</li> </ol>
FNR	54	Natural Resources Inventory Techniques	Revised Course	4.0 [2.0/2.0]	C	-	A	-	<p>Removal of Math course in recommended prep in anticipation of AB705; updated TOP/CIP codes to a more accurate descriptor.</p> <p><u>Course Learning Outcomes</u></p> <ol style="list-style-type: none"> <li>1. Explain the principles of land descriptions and develop and use functional maps of forest stands that include those land descriptions.</li> <li>2. Explain common measurement techniques used in natural resource inventories and their strengths and limitations.</li> <li>3. Use critical thinking to derive appropriate solutions to natural resource inventory problems both in and out of class.</li> <li>4. Lab specific outcome: Conduct field inventories, analyze field data, and develop useful reports.</li> </ol>

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
HIST	22	Colonial Latin American History	NEW Course	3.0 [3.0/0]	C	P	P	A	<p>New course. This course will significantly add to the regional breadth of course offerings in the history department, and provide more continuity for transfer students, as all CSUs and UCs offer lower and upper division Latin American history courses. Approved for CR GE Areas C and E.</p> <p><u>Course Learning Outcomes</u></p> <ol style="list-style-type: none"> <li>1. Analyze and assess the merits of various historical interpretations.</li> <li>2. Apply secondary and/or primary source material to construct written, oral, logical, and historical arguments.</li> </ol>
HIST	23	Modern Latin American History	NEW Course	3.0 [3.0/0]	C	P	P	A	<p>New course. This course will significantly add to the regional breadth of course offerings in the history department, and provide more continuity for transfer students, as all CSUs and UCs offer lower and upper division Latin American history courses. Approved for CR GE Areas C and E.</p> <p><u>Course Learning Outcomes</u></p> <ol style="list-style-type: none"> <li>1. Analyze and assess the merits of various historical interpretations.</li> <li>2. Apply secondary and/or primary source material to construct written, oral, logical, and historical arguments.</li> </ol>

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
PE	9	Hiking	Revised Course	0.5-1.0 [0/0.5-1.0]	C	A	A	-	Regular 5-year revision; minor updates to course content and catalog description notes, updated repeatability to match current guidelines. <u>Course Learning Outcomes</u> 1. Exhibit the ability to plan for a safe day hike ranging from 3-8 miles. 2. Demonstrate the ability to hike a mile in under 20 minutes. 3. Describe the types of conditions necessary for hiking. 4. Demonstrate how to leave no trace.
PE	11	Tennis	Revised Course	0.5-1.0 [0/0.5-1.0]	C	A	A	-	Regular 5-year revision; minor updates to course content, learning outcomes, and instructor disciplines. <u>Course Learning Outcomes</u> 1. Demonstrate rules, scoring, and court etiquette. 2. Demonstrate proper grip, stroke form, footwork, and strategies.
PE	22	Soccer	Revised Course	0.5-1.0 [0/0.5-1.0]	C	A	A	-	Regular 5-year revision; minor updates to course content, catalog description notes, and instructor disciplines. <u>Course Learning Outcomes</u> 1. Perform basic offensive and defensive soccer skills and strategies. 2. Demonstrate knowledge of soccer terminology.

Dept	Course #	Title	Proposal Type	Units (C) or Hours (N) [Lec/Lab]	Credit Type	UC Transfer	CSU Transfer	CR GE	Comments
PE	58	Intercollegiate Volleyball	Revised Course	2.0 [0/2.0]	C	A	A	-	Regular 5-year revision; minor updates to course content, catalog description, CLOs, repeatability, and instructor disciplines. <u>Course Learning Outcomes</u> 1. Analyze and follow CR and CCCAA intercollegiate volleyball decorum and eligibility policies. 2. Perform and demonstrate volleyball skills/drills at an advanced intercollegiate level of proficiency. 3. Demonstrate collegiate-level volleyball knowledge and implementation of volleyball strategies.
PE	8A	Beginning Golf	Revised Course	0.5-1.0 [0/0.5-1.0]	C	A	A	-	Regular 5-year revision; minor updates to course content. <u>Course Learning Outcomes</u> 1. Successfully execute the grip, stance and swing of a golf club based on different situations related to the lie of the golf ball and/or distance to the pin. 2. Understand and follow the rules and etiquette of golf play posted at any course and properly score a round of play. 3. Identify and execute the proper line and speed of a putt. 4. Display improvement in various skill shots.

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## **Resolution**

### **2018-2019 Faculty Development Funding**

Whereas, \$27,000 has been allocated to the Academic Senate for faculty development funding:

Be It Resolved, that \$5,000 of the \$27,000 allocated for faculty development be set aside for Senate-related faculty development activities for Co-presidents and or a designee for the 2018-2019 budget year; and

Be It Resolved that the remaining \$22,000 will be allocated through the Faculty Development Committee recommendation process.



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Academic Senate

21 September 2018

**Some Sites and Documents Related to Questions of Academic Freedom**

FACCC site on the Berkeley Conference: <http://www.faccc.org/event/academic-freedom-conference-coming-fall-2018/>

Conference schedule: <https://academeblog.org/2018/08/30/academic-freedom-conference-at-berkeley-city-college-september-28/>

American Association of University Professors (AAUP) site on Academic Freedom and tenure: <https://www.aaup.org/reports-publications/aaup-policies-reports/academic-freedom-and-tenure-investigative-reports>

AAUP Recommended Institutional Regulations on Academic Freedom and Tenure: <https://www.aaup.org/report/recommended-institutional-regulations-academic-freedom-and-tenure>

AAUP's *Journal of Academic Freedom*: <https://www.aaup.org/reports-publications/journal-academic-freedom>

The Foundation for Individual Rights in Education (FIRE): <https://www.thefire.org/>

The American Library Association site on Academic Freedom: <http://www.ala.org/advocacy/intfreedom/academicfreedom>

AAUP article "On Trigger Warnings": <https://www.aaup.org/report/trigger-warnings>

American Civil Liberties Union site on "Speech on Campus": <https://www.aclu.org/other/speech-campus>

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Academic Senate

21 September 2018

2018-19 Academic Senate Priorities

1. Guided Pathways (planning and effects)
2. Revised Funding Model (planning and effects)
3. Strong Workforce (explanation and implementation)
4. Online Education Initiative (timeline and preparedness)
5. Dual Enrollment (review and revision)
6. Academic Freedom (effects on instruction and campus free speech)
7. Budgeting Process (revisions and the Senate role)
8. Senate Calendar (apportionment, timelines, Senate roles & responsibilities)