



REDWOODS COMMUNITY COLLEGE DISTRICT

Meeting of the Academic Senate Executive Committee

Eureka: 7351 Tompkins Hill Road, SS 201 (Senate Office)

**Thursday, April 27, 2017
3:00 PM**

AGENDA

1. Call to Order
2. Public Comment: Members of the audience are invited to make comments regarding any subject appropriate to the Academic Senate Executive Committee.
3. Action Items
4. Approve March 23, 2017 Meeting Minutes (Attachment)
5. Discussion
 - 5.1 May 5, 2017 Academic Senate Agenda: Todd Olsen
 - 5.2 Associate Faculty Resolution: Todd Olsen (Attachment)
 - 5.3 Dual Enrollment: Todd Olsen
 - 5.4 Strong Workforce Program: Todd Olsen
 - 5.5 Faculty Center: Todd Olsen
 - 5.6 5/11 Meeting – determine if necessary: Todd Olsen
 - 5.7 Faculty of the Year – Excellence in Teaching or Service Awards: Todd Olsen
6. Future Agenda Items: Committee members are encouraged to request to place an item on a future agenda.
7. Announcements/Open Forum
8. Adjournment

Public Notice—Nondiscrimination:

College of the Redwoods does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color or disability in any of its programs or activities. College of the Redwoods is committed to providing reasonable accommodations for persons with disabilities. Upon request this publication will be made available in alternate formats. Please contact Debbie Williams, Academic Senate Support, 7351 Tompkins Hill Road, Eureka, CA 95501, (707) 476-4259. Hours are 8 to 3 M-TH and meetings drive Friday hours.

Next Meetings:

May 11?

May 16

(to approve the last Senate Subcommittee meeting recommendations from May 12)

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REDWOODS COMMUNITY COLLEGE DISTRICT

Meeting of the Academic Senate Executive Committee

Eureka: 7351 Tompkins Hill Road, SS 201 (Senate Office)

Thursday, April 13, 2017
3:00 PM

MINUTES

1. Call to Order: Meeting called to order at 3:30 by Connie Wolfson (Absent – Todd Olsen & Hillary Reed)
2. Public Comment: Members of the audience are invited to make comments regarding any subject appropriate to the Academic Senate Executive Committee.
3. Action Items
4. Approve March 23, 2017 Meeting Minutes (Attachment) – Motion to approve Minutes, M. Dennis 1st, Erik Kramer 2nd. 3/23 Meeting Minutes approved by all as corrected, the motion passed unanimously.
5. Discussion
 - 5.1 April 21, 2017 Academic Senate Agenda: Connie Wolfson
 - **Action items** – No further suggestions for editing the Constitution changes. Approve Senate committee chairs as follows: ASPC Karen Reiss for another two years with Susan Nordloff serving as chair Spring 2018 while Karen is on sabbatical; Faculty Quals Michelle Haggerty for another two years; Faculty Development Hillary Reed for two years
 - **Discussion items:**

Accreditation: Peter Blakemore will send Standard III B and C on Friday will send out when received so senators have more time to read. Pete is working on III A over the weekend and will send out on Tuesday with the Senate packet.

Facilities Master Plan: Lee Lindsey requested this time to update Senate – will have attachment

Policies: May have AP 4235 to review. ASPC is working on Credit by Exam on an urgent basis. Ed Code changed requiring a uniform policy (determined by the Chancellor's office) for awarding Advanced Placement general ed credit. We must have the new procedures in place for Fall 2017 – the catalog deadline has created the urgency.

Dual Enrollment update – audit findings final and Marla Gleave will explain the plan for next academic year and any changes needed.

IEPE Framework indicator data is now available from the CO – Angelina Hill will have attachment. Discussion 4/21 with approval planned for 5/5 so Senate Co-President can sign.

Removed Faculty Center from discussion – no new information.

Discussed utilization of space and would like to have the Kinship area as part of the Faculty Center. Determine it is premature to order furniture. (Julia Peterson sent email to Co-Presidents asking what we wanted to order.) We may not need anything. More concerned about connectivity and making sure Senate can use the technology required for meetings. Senate and curriculum would still meet in the Board Room – but other committees could meet in Faculty Center.

- **Reports:**

Need to send reminders and request any attachments. DEPC – two faculty have applied to be reviewers for OEI – Lisa Sayles and Christine Dobrowolski. Agreement for Senate to forward recommendation for Lisa and suggested that DEPC

5.2 New Chancellor Guidelines for AP Credit

- Discussed as part of Senate agenda

5.3 ASPC priorities for 2017-2018 (including CSU GE Area E – Veteran's DD214)

- No new information. Next year ASPC will develop an AP in collaboration with Crystal Morse regarding academic benefits for Veterans.

5.4 Faculty Center

- Discussed as part of Senate agenda

5.5 Schedule meeting for the week after final exams

- Final meeting scheduled for May 16 – 10am. Will confirm with Todd Olsen and Hillary Reed.

5.6 Constitution – revise

- Discussed as part of Senate agenda

5.7 Education Master Plan – feedback

- Brief discussion with agreement that Ed Master Plan needs to incorporate FCMAT recommendations.

5.8 Annual Plan – faculty input

- Suggestions for the Annual Plan

6. Future Agenda Items: Committee members are encouraged to request to place an item on a future agenda.

1) Roll over faculty center from 2016-2017 annual plan

2) Revise BP/AP 4020 and 4021 incorporating our experiences from the Task Force work this year and the FCMAT report.

- 3) Assess feasibility of hiring an instructional designer to support Distance Education instructors.
- 4) Evaluate search and hiring processes to improve the experience of potential faculty hires and to attract a more diverse faculty.
7. Announcements/Open Forum
8. Adjournment: Meeting adjourned at 4:21

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Academic Senate of the College of the Redwoods
February, 2017
Resolution: Associate Faculty Value and Support.

Whereas, associate faculty are a vital and valued part of the college, teaching the majority of courses at College of the Redwoods;

Whereas, College of the Redwoods has as part of its mission “putting students first,” and students should experience no difference in quality of instruction whether their teacher is full-time or part-time;

Whereas, associate faculty currently participate in College assessment and program review activities, and participate in shared governance through Senate and District committee service well beyond their contractual obligations;

Whereas, recent budget cuts eliminated the associate faculty coordinator position and have raised concerns about the ability of associate faculty to access resources and support.

Be it resolved that the Academic Senate of the College of the Redwoods ~~urges the College of the Redwoods Board of Trustees to formally acknowledge~~ affirms that the College’s mission cannot be achieved without the work of associate faculty; and

Be it resolved that the Academic Senate of the College of the Redwoods recommends the implementation of a comprehensive initial orientation in addition to a mentoring program for associate faculty that includes information about who within the College to contact when they have questions, a schedule of deadlines for all important forms and required web-based activities, and information about their contractual rights and responsibilities; and

Be it resolved that the Academic Senate of the College of the Redwoods urges that the District continue to assure that associate faculty have a private space to meet with students, a secure place to store confidential files, and have regular access to a computer, printer, and any needed office supplies.