



## REDWOODS COMMUNITY COLLEGE DISTRICT

### Meeting of the Academic Senate Executive Committee

Eureka: 7351 Tompkins Hill Road, SS 201 (Senate Office)

Thursday, April 13, 2017  
3:00 PM

### MINUTES

1. Call to Order: Meeting called to order at 3:30 by Connie Wolfson (Absent – Todd Olsen & Hillary Reed)
2. Public Comment: Members of the audience are invited to make comments regarding any subject appropriate to the Academic Senate Executive Committee.
3. Action Items
4. Approve March 23, 2017 Meeting Minutes (Attachment) – Motion to approve Minutes, M. Dennis 1st, Erik Kramer 2nd. 3/23 Meeting Minutes approved by all as corrected, the motion passed unanimously.
5. Discussion
  - 5.1 April 21, 2017 Academic Senate Agenda: Connie Wolfson
    - **Action items** – No further suggestions for editing the Constitution changes. Approve Senate committee chairs as follows: ASPC Karen Reiss for another two years with Susan Nordloff serving as chair Spring 2018 while Karen is on sabbatical; Faculty Quals Michelle Haggerty for another two years; Faculty Development Hillary Reed for two years
    - **Discussion items:**

Accreditation: Peter Blakemore will send Standard III B and C on Friday will send out when received so senators have more time to read. Pete is working on III A over the weekend and will send out on Tuesday with the Senate packet.

Facilities Master Plan: Lee Lindsey requested this time to update Senate – will have attachment

Policies: May have AP 4235 to review. ASPC is working on Credit by Exam on an urgent basis. Ed Code changed requiring a uniform policy (determined by the Chancellor's office) for awarding Advanced Placement general ed credit. We must have the new procedures in place for Fall 2017 – the catalog deadline has created the urgency.

Dual Enrollment update – audit findings final and Marla Gleave will explain the plan for next academic year and any changes needed.

IEPE Framework indicator data is now available from the CO – Angelina Hill will have attachment. Discussion 4/21 with approval planned for 5/5 so Senate Co-President can sign.

Removed Faculty Center from discussion – no new information.

Discussed utilization of space and would like to have the Kinship area as part of the Faculty Center. Determine it is premature to order furniture. (Julia Peterson sent email to Co-Presidents asking what we wanted to order.) We may not need anything. More concerned about connectivity and making sure Senate can use the technology required for meetings. Senate and curriculum would still meet in the Board Room – but other committees could meet in Faculty Center.

- **Reports:**

Need to send reminders and request any attachments. DEPC – two faculty have applied to be reviewers for OEI – Lisa Sayles and Christine Dobrowolski. Agreement for Senate to forward recommendation for Lisa and suggested that DEPC

5.2 New Chancellor Guidelines for AP Credit

- Discussed as part of Senate agenda

5.3 ASPC priorities for 2017-2018 (including CSU GE Area E – Veteran's DD214)

- No new information. Next year ASPC will develop an AP in collaboration with Crystal Morse regarding academic benefits for Veterans.

5.4 Faculty Center

- Discussed as part of Senate agenda

5.5 Schedule meeting for the week after final exams

- Final meeting scheduled for May 16 – 10am. Will confirm with Todd Olsen and Hillary Reed.

5.6 Constitution – revise

- Discussed as part of Senate agenda

5.7 Education Master Plan – feedback

- Brief discussion with agreement that Ed Master Plan needs to incorporate FCMAT recommendations.

5.8 Annual Plan – faculty input

- Suggestions for the Annual Plan

6. Future Agenda Items: Committee members are encouraged to request to place an item on a future agenda.

1) Roll over faculty center from 2016-2017 annual plan

2) Revise BP/AP 4020 and 4021 incorporating our experiences from the Task Force work this year and the FCMAT report.

- 3) Assess feasibility of hiring an instructional designer to support Distance Education instructors.
- 4) Evaluate search and hiring processes to improve the experience of potential faculty hires and to attract a more diverse faculty.
7. Announcements/Open Forum
8. Adjournment: Meeting adjourned at 4:21

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**Next Meetings:****April 27****May 11 and/or the following week at a date/time TBD**

(to approve the last Senate Subcommittee meeting recommendations from May 12)