



# **REDWOODS COMMUNITY COLLEGE DISTRICT**

## **Meeting of the Academic Standards and Policies Committee**

- Eureka: 7351 Tompkins Hill Road, SS 104 (Advising Conference Room)
- Gasquet: 300 Sierra Wood Road

Friday, March 24, 2017  
**3 PM**

### **MINUTES**

1. Call to Order – AT 3:24 by Susan Nordlof
2. Introductions and Public Comment: Members of the audience are invited to make comments regarding any subject appropriate to the Academic Standards and Policies Committee. Clarification given on which AP/BPs were approved in prior Senate meeting & which would be going back as an Action in the next Senate meeting.
3. Discussion Items, Susan Nordlof
  - 3.1 Policies/Procedures Work (Using CCLC Template, examples from California Community Colleges, and additional state resources) – Drafts of BPs ready for review but need further clarification to move forward with APs. Next meeting we will work on APs (if needed - some colleges do not have APs for these policies, particularly 4104).
    - 3.1.1 BP/AP 4440 Community Education [or Services Program] (CCLC, examples from California Community Colleges, and additional state resources attached). Reviewed other colleges & institutional AP/BP 4440. Created a draft BP based on League template & incorporated the statement from the CR website for the Community Education Program. Questions about the statement from the League template “No General Fund monies may be expended to establish or maintain community services courses”. Is this accurate for CR? Committee members were also unsure whether CR is currently requiring Board approval for all CE courses, as Title V stipulates. For the time being, the committee determined to not do AP yet – would like to contact other folks for clarification. Susan will send email to the current Director of Community Ed.
    - 3.1.2 BP/AP 4104 Contract Education [some colleges have AP only] (Examples from California Community Colleges and additional state resources attached). Discussion surrounded the distinction between standard community education & contract education. What is this? An understanding of this was clarified that contract education is something an employer pays for it, and it may be restricted to

particular groups rather than open for community enrollment. Can be for both credit & non-credit according to California Guidelines for Contract Education – although CR currently only has as non-credit. Should we write the policy to allow for the possibility of credit Contract Ed. in the future or specify that such courses are non-credit? In addition, further research is needed to see if there is anything specific in the contract about how faculty is paid. Created draft of BP 4104 based on Santa Barbara.

3.2 [Link to State Guidelines on Community Services Offering](#)

4 Announcements/Open Forum

5 Adjournment

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***Next Meetings***

***April 14***

***April 28***

***May 12***