



REDWOODS COMMUNITY COLLEGE DISTRICT
Meeting of the
Academic Standards and Policies Committee

- Eureka: 7351 Tompkins Hill Road, SS 104 (Advising Conference Room)
- Gasquet: 300 Sierra Wood Road

Friday, April 14th, 2017
3 PM

AGENDA

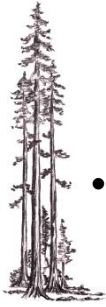
1. Call to Order
2. Introductions and Public Comment: Members of the audience are invited to make comments regarding any subject appropriate to the Academic Standards and Policies Committee.
3. Discussion Items, Susan Nordlof
 - 3.1 Update AP 4235 - Credit by Examination (Attachment)
 - 3.2 Update BP 4235 - Credit by Examination (Attachment)
4. Announcements/Open Forum
5. Adjournment

Public Notice—Nondiscrimination:

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Next Meetings
April 28
May 12

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REDWOODS COMMUNITY COLLEGE DISTRICT

Meeting of the Academic Standards and Policies Committee

- Eureka: 7351 Tompkins Hill Road, SS 104 (Advising Conference Room)
- Gasquet: 300 Sierra Wood Road

Friday, March 24, 2017

3 PM

MINUTES

1. Call to Order – AT 3:24 by Susan Nordlof
2. Introductions and Public Comment: Members of the audience are invited to make comments regarding any subject appropriate to the Academic Standards and Policies Committee. Clarification given on which AP/BPs were approved in prior Senate meeting & which would be going back as an Action in the next Senate meeting.
3. Discussion Items, Susan Nordlof
 - 3.1 Policies/Procedures Work (Using CCLC Template, examples from California Community Colleges, and additional state resources) – Drafts of BPs ready for review but need further clarification to move forward with APs. Next meeting we will work on APs (if needed - some colleges do not have APs for these policies, particularly 4104).
 - 3.1.1 BP/AP 4440 Community Education [or Services Program] (CCLC, examples from California Community Colleges, and additional state resources attached). Reviewed other colleges & institutional AP/BP 4440. Created a draft BP based on League template & incorporated the statement from the CR website for the Community Education Program. Questions about the statement from the League template “No General Fund monies may be expended to establish or maintain community services courses”. Is this accurate for CR? Committee members were also unsure whether CR is currently requiring Board approval for all CE courses, as Title V stipulates. For the time being, the committee determined to not do AP yet – would like to contact other folks for clarification. Susan will send email to the current Director of Community Ed.
 - 3.1.2 BP/AP 4104 Contract Education [some colleges have AP only] (Examples from California Community Colleges and additional state resources attached). Discussion surrounded the distinction between standard community education & contract education. What is this? An understanding of this was clarified that contract education is something an employer pays for it, and it may be restricted to

particular groups rather than open for community enrollment. Can be for both credit & non-credit according to California Guidelines for Contract Education – although CR currently only has as non-credit. Should we write the policy to allow for the possibility of credit Contract Ed. in the future or specify that such courses are non-credit? In addition, further research is needed to see if there is anything specific in the contract about how faculty is paid. Created draft of BP 4104 based on Santa Barbara.

3.2 [Link to State Guidelines on Community Services Offering](#)

4 Announcements/Open Forum

5 Adjournment

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CREDIT BY EXAMINATION

Credit may be earned by students who satisfactorily pass authorized examinations.

The President/Superintendent shall ensure that administrative procedures are established to implement this policy.

Adopted by Board of Trustees: 8/7/2012
Former Board of Trustees Policy No. 526 Credit by Examination
Adopted by Board of Trustees: August 15, 1977
Amended: May 6, 1996
Amended: June 7, 2016

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CREDIT BY EXAMINATION

Credit by Examination may be obtained by one of the following methods:

1. External credit by examination
 - Advanced Placement Examination (AP)
 - International Baccalaureate Examination (IB)
 - College Level Examination Program (CLEP)
2. High School to College Articulation (Articulation) credit by examination
3. Internally developed method to meet external Accreditation/Certification requirements

General Provisions for Credit by Examination:

- College of the Redwoods faculty in the appropriate discipline will determine the course(s) eligible for credit by examination.
- Courses eligible for credit by examination are approved by the Curriculum Committee
- A maximum of nine units earned from credit by examination may apply to the Associate degree.
- The units granted by examination will be the same as the units the student would have earned by successful completion of the course.
- The student's academic record shall clearly indicate that the credit was earned by examination. No grade will be given.
- Units earned under this policy are not considered part of the student's official program and will not be used for registration certification for the Social Security Administration, the Department of Veterans Affairs, financial aid eligibility, athletic eligibility, dorm residency, or similar programs.
- Credits acquired by Articulation shall not be counted in determining the 15 semester units required in residence or the 12 units required in residence in the major for an Associate degree from College of the Redwoods.
- Requests for credit by examination cannot be made under the following conditions:
 - a. for a course in which the student has previously received a letter grade other than "W";
 - b. for a course that is a prerequisite for one the student has already taken;
 - c. for a course in which the student is currently enrolled;
 - d. in instances where credit has already been granted for the class, totally or partially, or from another examination; or
 - e. for a course to be used in the academic renewal process.

- Each transfer institution determines whether they will accept and how they will apply credit by exam units.
- When an external Accreditation or Certification body requires a mechanism for granting credit for previously acquired knowledge and skills, the program will follow the accrediting body guidelines to develop a process for granting credit through equivalence, challenge exams or other methods of evaluation as needed. The student's transcript will reflect credit for each course successfully challenged. Residency requirements still apply.

External credit by examination - AP, IB & CLEP

- The required score necessary for achievement of credit by examination shall be determined by College of the Redwoods faculty in the appropriate discipline and approved by the Curriculum Committee.
- A list of approved examinations, required minimum score, units earned, and course equivalency/GE requirement will be maintained by the Curriculum Committee and published in the college catalog.

High School to College Articulation

The nature and content of the examination shall be determined solely by College of the Redwoods faculty who normally teach the course in the discipline for which credit is to be granted.

If College of the Redwoods credit is requested, the appropriate referring institutional program faculty member must submit a credit by examination petition to the coordinator. An explanation of the Articulation credit by examination process, forms, and a list of all eligible courses is maintained on the web site www.redwoods.edu/techprep.

Eligibility to Receive Credit by Examination Based on Articulation:

- The student must be currently registered in the college and in good standing.
- The course must be approved for articulation by discipline faculty.
- The course must be listed in the college catalog.
- To receive credit by examination based on the Articulation agreement, the student must have successfully completed the appropriate high school course(s) and successfully completed the appropriate examination.
- The student may attempt each examination only once.

Articulation Oversight Process

- The appropriate deans will create and update the list of courses that have current articulation agreements.
- The Curriculum Committee shall annually review the list of courses that have articulation agreements for currency and compliance with curricular standards.
- Changes to the course outline, instructional methodologies, course content, student learning outcomes, or faculty by either institution require re-articulation.

Advanced Placement Examination Credit Policy for General Education

Senate *Rostrum*

April 2017

Virginia "Ginni" May, ASCCC Educational Policies Committee Chair

More and more students are completing Advanced Placement (AP) examinations while enrolled in high school and expecting that credit to be honored at colleges and universities. In fact, all three segments of the California public higher education system offer some credit for AP scores of 3, 4, and 5. However, each individual institution within each system determines how that credit will be awarded.

This situation can be confusing for students as they are trying to navigate their way through higher education in California. However, the issue is not a new one for the college systems. The Academic Senate for California Community Colleges has been deliberating and discussing the application of AP credit for at least ten years, if not longer.

In years past, the ASCCC has examined AP Credit practices and put forth recommendations for California community colleges to simplify the process and create a more uniform approach when possible and appropriate. The ASCCC has numerous resolutions and publications regarding AP credit. Some of the resolutions have called for investigating the feasibility of establishing statewide standards to be used for the application of AP credits (S05 9.03), reviewing research on AP credit policies and procedures (S94 4.05/F06 4.02), and developing a best practices paper and calling for local senates to research practices used by their colleges regarding awarding AP credit (F06 4.02). Several *Rostrum* articles were published in response to these resolutions, including “Now Is the Time for Systemwide Advanced Placement (AP) Policies and Procedures” in February 2008, “California Community College (CCC) General Education (GE) Advanced Placement (AP) List” in May 2008, and “Establishing a Systemwide California Community College General Education Advanced Placement (CCC GE AP) List” in March 2009, the last of which argued for consistency in applying AP scores to associate degree general education area requirements. Ultimately, the plenary delegates adopted Resolution 4.01 S09, Adopt and Publicize California Community College General Education Advanced Placement (CCC GE AP) List and Template, resulting in the dissemination of the CCC GE AP list and template to the local senates for consideration and adoption.

More recently, the issue of awarding of AP credit has arisen again and has increased in significance in light of the statewide emphasis on creating educational pathways, improving curricular portability, and reducing time to completion.

On September 23, 2016, Governor Brown signed Assembly Bill 1985 Advanced Placement Credit (2016, Williams). This law requires that beginning January 1, 2017, the Office of the Chancellor of the California Community Colleges, in collaboration with the Academic Senate for California Community Colleges, will develop and require each community college district to begin adoption and implementation of a uniform policy regarding Advanced Placement (AP) Credit for General Education. This policy must be in place for the 2017-18 academic year.

In accordance with the law, the policy will be that any student who passes a College Board AP Examination with a minimum score of three in a subject matter similar to that of the AP Examination, the student will be awarded general education credit. Each community college is required to post the most recent AP credit policy on its website.

Earlier versions of AB 1985 proposed by Assembly Member Das Williams did not limit the policy to general education credit. Certainly, colleges should offer students credit for any appropriate course for which the student has learned the material and fulfilled the requirements. However, good reasons also exist that a community college may not offer credit for some courses or certain AP scores. Curriculum is not uniform in the California community colleges, and thus each college must ensure that the content of its specific courses is covered by the AP examination. In addition, students may actually suffer if a college grants AP course credit that the college's local transfer institution will not accept. For these reasons, faculty must be able to determine locally what is best for their students, their colleges, and their transferring universities.

In December 2016, a survey was developed by the ASCCC and disseminated to local colleges seeking information detailing local policies regarding the awarding of AP Examination Credit in general education areas. The results of this survey, along with the policies in place in both the California State University and the University of California systems, were considered in drafting policy language for awarding AP examination general education credit in the California community colleges.

The policy language was drafted by representatives from ASCCC and the California Community Colleges Chancellor's Office in consultation with members of the California Intersegmental Articulation Council. The policy language should be available to local colleges during March of 2017. Each college must work to have this policy in place for students entering its institution by Fall 2017.

The bill language also has another requirement: "Periodically review and adjust the policy adopted pursuant to subdivision (a) to align it with policies of other public postsecondary educational institutions." This statement ensures that the ASCCC and the Chancellor's Office work with local colleges to keep the policy up to date and appropriate, with language to best serve the students moving through the community college system.

<http://www.asccc.org/content/advanced-placement-examination-credit-policy-general-education#>

CALIFORNIA COMMUNITY COLLEGES**CHANCELLOR'S OFFICE**

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SACRAMENTO, CA 95811-6549

(916) 322-4005

<http://www.cccco.edu>**DATE:** March 30, 2017**AA 17-20
VIA E-MAIL****TO:** Chief Executive Officers
Chief Business Officers
Chief Instructional Officers
Chief Student Services Officers
Academic Senate Presidents**FROM:** Pamela D. Walker, Ed.D.
Vice Chancellor, Educational Services**SUBJECT: Policy Change: Advanced Placement Credit**

On September 23, 2016, Assembly Bill (AB) 1985 Advanced Placement Credit (2016, Williams) was signed into law by Governor Brown. This law requires the Chancellor of the California Community Colleges, in collaboration with the Academic Senate of California Community Colleges, to develop and require each community college district to begin adoption and implementation of a uniform policy, regarding Advanced Placement (AP) Credit. To the extent that they conflict, current title 5, section 55052 "Advanced Placement Examinations" has been superseded by AB 1985. For your convenience, the text of AB 1985 is attached to this policy as Appendix A.

In accordance with the law, the policy is that any student who passes a College Board AP examination with a minimum score of three in a subject matter similar to that of the AP Examination, the student will be awarded credit in a general education area. Each community college is required to post the most recent AP credit policy on its website.

AP POLICY LANGUAGE FOR GENERAL EDUCATION CREDIT

Colleges shall award General Education Area credit as shown on the CCC AP GE List. For General Education Requirements refer to title 5 § 55063.

If the college does not have a course similar in content to the AP Examination, then the college shall award credit for the indicated GE Area as shown on the California Community College AP List. If there is no GE Area that fits the AP Examination, the college may award elective credit. This policy does not address course-to-course awarding of AP credit as that is a local decision made by the appropriate discipline faculty.

California Community College General Education Advanced Placement (CCC GE AP) List:
Advanced Placement score of 3, 4, or 5 is required for general education certification.

<u>AP Examination</u>	<u>CCC GE Areas</u>	<u>Minimum Semester Units</u>
Art History	Humanities	3
Biology	Natural Sciences	4
Calculus AB	Language and Rationality	3
Calculus BC	Language and Rationality	3
Calculus BC/AB Subscore	Language and Rationality	3
Chemistry	Natural Sciences	4
Chinese Language and Culture	Humanities	3
Comparative Government and Politics	Social/Behavioral Sciences	3
Computer Science A	N/A	3
Computer Science Principles	N/A	3
English Language & Composition	Language and Rationality	3
English Literature & Composition	Language and Rationality or Humanities	3
Environmental Science	Natural Sciences	4
European History	Social/Behavioral Sciences or Humanities	3
French Language and Culture	Humanities	3
German Language	Humanities	3
Human Geography	Social/Behavioral Sciences	3
Italian Language and Culture	Humanities	3
Japanese Language and Culture	Humanities	3
Latin	Humanities	3

<u>AP Examination</u>	<u>CCC GE Areas</u>	<u>Minimum Semester Units</u>
Macroeconomics	Social/Behavioral Sciences	3
Microeconomics	Social/Behavioral Sciences	3
Music	Humanities	3
Physics 1	Natural Sciences	4
Physics 2	Natural Sciences	4
Physics C mechanics	Natural Sciences	4
Physics C electricity/magnetism	Natural Sciences	4
Psychology	Social/Behavioral Sciences	3
Seminar	N/A	0
Spanish Language and Culture	Humanities	3
Spanish Literature and Culture	Humanities	3
Statistics	Language and Rationality	3
Studio Art – 2D Design	N/A	3
Studio Art – 3D Design	N/A	3
Studio Art – Drawing	N/A	3
U.S. Government and Politics	Social/Behavioral Sciences	3
U.S. History	Social/Behavioral Sciences or Humanities	3
World History	Social/Behavioral Sciences or Humanities	3

Appendix A

SECTION 1. The Legislature finds and declares all of the following:

(a) It is the intent of the Legislature to establish a uniform Advanced Placement (AP) credit policy for general education within the California Community Colleges. It is the intent of the Legislature that the Chancellor of the California Community Colleges, in collaboration with the Academic Senate for the California Community Colleges, consider, when adopting the uniform policy, granting course credit to a pupil who passes an Advanced Placement examination with a minimum score of three.

(b) Studies consistently find that pupils who earn AP exam scores of three and higher are likely to demonstrate multiple measures of college success.

(c) The lack of a uniform AP credit policy often serves as an academic and financial barrier for students enrolling in California Community Colleges and is a transfer obstacle for many pupils.

SEC. 2. Article 9 (commencing with Section 79500) is added to Chapter 9 of Part 48 of Division 7 of Title 3 of the Education Code, to read:

Article 9. Advanced Placement Credit

79500. (a) The office of the Chancellor of the California Community Colleges shall, in collaboration with the Academic Senate for California Community Colleges, do both of the following:

(1) Commencing January 1, 2017, begin development of, and each community college district subsequently shall begin adoption and implementation of, a uniform policy to award a pupil who passes an Advanced Placement examination course credit for California Intersegmental General Education Transfer Curriculum, California State University General Education Breadth, or local community college general education requirements, as appropriate for the pupil's needs, in a course with subject matter similar to that of the Advanced Placement examination.

(2) Periodically review and adjust the policy adopted pursuant to subdivision (a) to align it with policies of other public postsecondary educational institutions.

(b) If the policy to be adopted pursuant to subdivision (a) is not implemented for the entering class in the fall 2017 academic term, the California Community Colleges shall adopt and implement, commencing with the 2017–18 academic year, the Advanced Placement policy adopted by the California State University.

(c) Each community college campus shall post on its Internet Web site the most recent policy adopted pursuant to this section.