

**College of the Redwoods
Basic Skills Committee
Friday, February 19, 2016, SS 104**

Agenda

1. Call Meeting to Order:
2. Approve February 5, 2016 Notes
3. Reports
 - 3.1 Team for February 22nd RFA Basic Skills & Student Outcomes Transformation workshop
 - 3.2 Information from Basic Skills Coordinator Webinar from February 12th
 - 3.3 Reading Apprenticeship Update
4. Discussion
 - 4.1 English 102 Success and Retention updated data, along with Developmental English schedule change for fall 2016 (no English 350s)
 - 4.2 BSI Fund Budget Review
5. Standing Agenda Item: Accreditation Matrix
6. Other/Future Agenda Items

Next meeting: Friday, March 4, 2016

CCC Confer:

Telephone conference line: 1-913-312-3202*

Participant passcode: 750361

*Toll free number: 1-888-886-3951

College of the Redwoods
Basic Skills Committee
February 5, 2016, SS 104
Notes

1. Call Meeting to Order: Present: Erin Wall, Steve Jackson, Sheila Hall, Kelly Carbone, Dave Holper, Liz Carlyle, Vinnie Peloso, Dave Bazard, Amy Berkowitz, Crislyn Parker-support

2. Approve December 4th Notes: *(Dave Holper is officially joining BSC)* Approved as stand.

3. Action Item(s):

3.1 Request for Application (RFA) for New Grant Awards in the California Community Colleges Basic Skill and Student Outcomes Transformation Program Workshop Travel

- Funding is in addition to current funding. Three-year grant. Asking that funding is tied to evidence based actions. Targeting both new programs and schools scaling up placement testing policies; CR has begun some pilots (multiple-measures).
- Per Angelina incorporating self-reporting data as evidence of expanding processes.
- Suggestion to hire a professional grant writer. Deadline is March 25.
- Baltimore Community college offers a good model for #2; UAT also has a good model.
- Space is a concern. Numerous project funding is also a concern.
- Workshops are available to assist with the grant writing. A team must be assembled quickly: Representation: Non-credit, CTE, Math, English, Angelina Hill, ~~Grant Writer~~, Kelly Carbone, BS Coordinator. Discussion to sending a team and then evaluate whether to submit a grant; gather ideas from other colleges planning.
- Pros: additional funding to expand current programs, trouble-shoot some of the existing problems; Cons: time, space, staffing.
- Agreed to gather a group to attend the grant writing workshop. Final decision on submission will be postponed.

4. Discussion Item(s):

4.1 Noncredit Report -Vocational Resource Materials (Amy Berkowitz):

- Amy created a report detailing all information in one web page what students will gain - Adult Ed ESL Classes (Amy Berkowitz):
- Report on where classes are, challenges and program is growing. Some classes have 33 or 49 registrants; report on summer ESL, where taught and new partnerships.
- Summer Bridge to College, pilot project; self reported; 6 ESL successes reported by Amy. Nationally, a large percentage (90?) of students skip one class of remedial and have a greater retention rate.
- Increasing need for ESL classes. Hiring qualified and interested faculty is a challenge.

5. Standing Agenda Item: Accreditation Matrix

6. Other/Future Agenda Items:

- RFA for “other” grant.

Next meeting: Friday, February 19, 2016