

**College of the Redwoods**  
**Basic Skills Committee**  
**Friday, March 4, 2016, SS 104**  
**Notes**

**1. Call Meeting to Order:** Erin Wall, Vinnie Peloso, Clif Clendenen, Steve Jackson, Amy Berkowitz, Kelly Carbone, Liz Carlyle, David Holper, Jennifer Burlson, Wendy Butler, Crislyn Parker-support

**2. Approve February 19, 2016 Notes:** Approved as corrected (spelling of Clif's name, added Julia as present).

**3. Action Items:**

***3.1: Approve Textbook Reimbursement Request for ENGL-41 textbooks***

- English 150 and 102 do not qualify as basic skills courses (must be two levels below transfer: 200 or 300 series). Committee is recommending taking this proposal to Angelina Hill for SEP funding; supplemental instruction is included in the SEP plan, particularly embedded tutors. Not approved.

**4. Discussion Items:**

***4.1 Reading Apprenticeship Update***

- CR is partnering with 3CSN for a Reading Apprentice workshop on Friday, April 29. Suggested themes: reading across the curriculum and CTE. Erin's thought is to keep the workshop broad and future workshops that are more targeted can be scheduled in the future. Suggestion to poll colleagues, but there was not enough time.
- The workshop will be open to people in the far north region.
- Suggest time to hold the workshop from 10am to 2:30pm, with a working lunch.
- Basic Skills will partner with SEP for future 3CSN workshops.
- Extensive marketing was discussed and will be implemented, including flyers, posting to Facebook, contact associate faculty.

***4.2 Update RFA Basic Skills & Student Outcomes Transformation Grant***

- Workshop provided good information. The task force agreed CR has enough evidence-based practices and principles identified in the RFA to justify applying. Anna Calderon has been hired as the grant writer and comes with good CR references; Erin is working with her.
- Grant task force meets today at 4:10 pm to determine the focus for the grant application. Suggested to draft interests and submit to constituency groups for feedback. Possibly we can submit a draft form for feedback, prior to final submission.

**5. Standing Agenda Item:** Accreditation Matrix

**6. Other/Future Agenda Items:**

- ***Other:*** Discussed that AP 4222, Remedial Coursework, (in today's Senate packet), should be tabled for language revision. The language for this subject is out of date, and needs to be revised to ensure the possibility of pursuing future grants for adult ed.

*Next meeting: Friday, April 1, 2016*

*"When the finger points at the moon, the fool looks at the finger." (Unknown)*