

College of the Redwoods
Program Review Committee
Friday, October 9, 2015 Meeting
Notes

1. Meeting Called to Order. Present: Joe Hash, Cindy Hooper, Mike Peterson, Lorraine Pedrotti, Hillary Reed, Crislyn-Parker-support

2. Approve Notes from September 25, 2015: Approved as stand.

3. Status of Membership (Changes/Updates): None at this time. Joe will revisit the need for faculty membership with the Academic Senate, as well as inform them Cindy will be on Sabbatical for the spring semester.

4. Process & Calendars:

4.1 Rubric Update Status:

- Decision that instead of adding a whole new column to the rubric, the “developing” column will include the language, “needs clarification” and “there is insufficient information in the program review to determine whether proper evaluation is taking place....” and submit to the deans for follow-up.

4.2 Updated PRC Committee Calendar:

- Program reviews are due to the Committee by 10/31; the VPISD has a soft deadline of 10/22-contact him regarding any necessary extension.
- PRC authors will not evaluate their own program review or one in which there might be a conflict of interest.
- Discussed Veterans should do their own program review. Joe will confirm.
- Evaluation assignments (mostly) completed. A written evaluation is due to Crislyn by the Wednesday prior to that week’s meeting.

5. ADT Program Reviews-Discuss Format: Move to future meeting.

6. Standing Item: Executive Summary Items: N/A

7. Standing Item: ACCJC Matrix:

- Committee agreed to invite Keith and maybe Lee to discuss how basic infrastructure items are funded and how these non-program review requests are tied to funding, in keeping with IB9. Joe will speak with Keith.

8. Other/Future Agenda items

- Invite BPC Co-Chairs 10/23 Meeting
- Invite Keith to discuss IB9 and issues surrounding

Adjourn

Next Meeting: *October 23, 2015*