College of the Redwoods
Program Review Committee
Friday, December 11, 2015 Meeting
9am – 11am, Boardroom
Notes

1. Meeting Called to Order. Present: Brady Reed, Joe Hash, Mike Peterson, Lorraine Pedrotti, Cindy Hooper, Hillary Reed, Crislyn Parker-support

2. Approve Notes from November 13, 2015: Approved as stand.

3. Review Student Services Program Reviews: Completed.
- VPISD (baseline/new template)
- Business Office
- Community & Economic Development
- Maintenance
- Payroll
- Public Safety
- VPISD (baseline/new template)
- VP Administrative Service
- Human Resources
- IT/ISS
- Institutional Research
- Marketing & Publications
- President's Office

4. Standing Item: Executive Summary Items:
- Updating templates to possibly include the rubric, and have individual member access to enter their evaluation summaries and save work to be reviewed at the larger committee meeting under the PRC Response tab.
- Section 2: Data: revise section or provide analysis section. Determine which non-instructional program reviews might benefit by data analysis.
- Discussion on how the shift to a 4-year assessment cycle will affect program review and tying resource requests to assessment.

5. Standing Item: ACCJC Matrix

6. Other/Future Agenda items:

Adjourn

Next Meeting: *January 22, 2015*