



REDWOODS COMMUNITY COLLEGE DISTRICT
Meeting of the
Assessment Committee

March 28, 2023
3:30 – 5:00pm

Meeting Notes

1. Call to Order

- 1.1. Approve minutes from meeting on February 28, 2023.
 - With revision to 3.1 bullet 2. In his experience people commented on the overall big picture and did not get bogged down with the details. Updated notes to say: Dave mentioned he hasn't used the PADs document in a while, but from his experience people better addressed the overall big picture questions of the document and didn't get bogged down with individual classes.

2. Updates

- 2.1. 2022-Fall Course Assessment
 - 59 Course Assessment from the fall were not completed. As of 3.23.23, 32 of the 59 were completed.
 - Jon Pace was able to help a lot of people that were unclear of what to do.
 - Paul Chown mentioned Assessment Committee tried to stay out of "policing" assessments.
 - Jon will follow up with the folks who haven't completed their assessments and associate deans can follow up.
- 2.2. 2023S Program Assessment
 - Jon has already received some of these and will send out a reminder in soon.
 - Amber has received some from ART.
- 2.3. Student Services and Administrative Areas Assessment
 - Jon met with Student Services and they are continuing to work on their assessments.
 - They like the new setup where they have a document to fill out to help assess each outcome when it is scheduled.

- Jon met with Julia Morrison and they are crafting a similar document as a PADs document for Administrative Areas.
 - End of the semester isn't as critical for them. They just need to assessment outcomes before the next Program Review.
 - Sara asked if the schedule from their assessment can be change to the fiscal year because it would make more sense.
 - They would need to be brought to the attention of the Program Review Committee.
 - When annual plans and resource requests are assembled all assessment and information needs to be completed at that time.

2.4. PADs & Reflection Template Revisions (Discussion Maybe?)

- Jon didn't have time to work on this.

3. Discussion

- Cameron is working on an Assessment Planning Dashboard and went over this with the committee.
- Jon has sent over two Annual Plan items to Paul.
 - Create a More Nimble and Adaptable Institution: Continue to work with Students Services and Administration Areas to continue the integration of regular outcome assessment with Program Review to more effectively evaluate program improvement.
 - Pursue the Future of Learning: Continue working with Program to better align course outcomes assessment schedules with Program outcome assessment schedules.

4. Announcements

Next meeting: April 25th, 2023

Zoom: <https://redwoods-edu.zoom.us/j/96650695724>

The Mission of the Assessment Committee is to ensure that adequate plans are in place for outcomes assessment. The Assessment Committee (AC) supports the collaborative efforts of faculty and staff in the enhancement of student success by providing guidance and support for the assessment of outcomes and a continuous cycle of improvement.