

REDWOODS COMMUNITY COLLEGE DISTRICT

Executive Cabinet

Tuesday, May 30, 2017 1:00 p.m.

SS204

AGENDA

1. Standing Items
 - a. Accreditation*
 - i. ACCJC Report: Institutional Set Standards
We are on track to have the report for the July board meeting.
2. President – Keith Snow-Flamer, Chair
 - a. Board Packet Review
Minor suggested changes were made. The corrections are due to the office by end of today.
3. Administrative Services – Lee Lindsey
 - a. Business Office Training
Laura from the Business Office will be providing training this June. Angelina suggested that the trainings be held at the same time as the proposed Student Success Summit the week of July 10th.
4. Human Resources – Wendy Bates
 - a. Personnel Actions*
TEMP (PRE) Homeless position – Yes
Voice/Accompaniment ISS – Yes
TEMP Dental Hygienist – Yes
TEMP Dentist – Yes
TEMP Upward Bound Driver – Yes
TEMP CTE Cooperative Work Coordinator – Yes
TEMP Custodian (coverage for medical leave) – Yes
Multiple TEMP AJ (PERM) – Yes to all
PT Graphic Artist – Yes however funding will need to be located prior to hiring
Spanish Tutor for DSPS – Hold until audit of SEP funding can be complete
PT Administrative Support for MDC – Yes
Non Credit Manager – Hold
5. Instruction & Student Development – Angelina Hill
 - a. Executive Summary – Student Survey
The difference between Importance and Satisfaction equals the results. The greater the gap is opportunity for growth and smaller the gap are our strengths.
 - b. Student Success Summit
The week of July 10th there will be a Student Success Summit, a variety of trainings will be offered to the staff including the business office sessions.
 - c. Non Credit Manager
Angelina will work with Tamera and Wendy on the Adult Ed focus and how to move the program forward. Cabinet discussed analyzing the program and focusing on key strategic focus areas. Angelina will review the rules around funding.
6. Marketing & Foundation – Marty Coelho
Nothing