



Draft Annual Plan 2016-2017

Theme: Increasing Persistence

Employing strategies to keep students continually enrolled from one semester to the next.

| Strategic Plan (SP) | | Goal 1: Student Success | | Education Master Plan (EP) | |
|---|--|--|-----------|--|--|
| SP.1. Focus on Learners: Developmental, Career Technical, and Transfer Education | | EP.1 Ensure Student Success | | | |
| Objectives | | | | | |
| 1. Match student readiness with educational pathways. 2. Continuously assess and evaluate programs to provide effective educational programs and services for all learners. 3. Students will be able to complete their desired educational goals. 4. Enhance student support and student engagement. 5. Improve basic skills success. 6. Support staff and faculty development and instructional innovation. | | 1. Provide structured academic pathways 2. Improve support for students. 3. Improve effectiveness of basic skills education. 4. Increase transfers and degree and certificate completions. 5. Professional development programs will improve educational effectiveness. 6. Improve success among underrepresented populations. | | | |
| Annual Planning Actions | | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan | |
| | | | | | |
| | Pursue the Tuition Guarantee program to serve equity and need based recipients | | | | |
| | Prepare and present an executive summary of professional development activities to the Board of Trustees | | | | |
| SP.1.4.4 EP.1.2.5 EP.1.6.1 | Pilot Ellucian's Retention Alert and new process to reach at risk students | Director of Institutional Effectiveness | Fall 2016 | Evaluate volume of case referrals and case resolutions. | |
| | Engage in Basic Skills Initiative planning and assessment: specific goals? | | | Evaluate percentage of students progressing through sequences. | |
| | Engage in SSSP planning and assessment: specific goals? | | | | |
| | Engage in SEP planning and assessment: make progress towards disproportionate impact targets. | | | Evaluate disproportionate impact targets. | |



Draft Annual Plan 2016-2017

| Strategic Plan (SP) | | Goal 2: Community Education | | Education Master Plan (EP) | |
|--|--|--|---|--|--|
| SP.2 Focus on Learners: Community Partnership | | EP.2 Develop Programs and Services to Meet Community Needs | | | |
| Objectives | | | | | |
| 1. Provide workforce development training. 2. Respond to business and industry short-term training needs. 3. Develop non-credit programs. | | | 1. Enhance community education program. 2. Enhance incumbent worker and contract training. 3. Develop not-for-credit programs. 4. CTE Programs respond to community training needs. 5. Develop non-credit programs. | | |
| Annual Planning Actions | | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan | |
| SP.2.1.1 SP.2.2.1 EP.2.2.1 EP.2.4.1 | Continue to respond to community training needs identified through business industry research. | Dean of CTE | Fall 2016 | What action plans are indicated by research? | |
| SP.2.3.1 EP.2.4.2 EP.2.5.1 | Grow the adult education program (ESL, inmates, high school equivalency, short-term CTE, people with disabilities) | Director of Business & Training Center | Spring 2017 | How many students are enrolled in adult education program? | |
| SP.2.3.2 EP.2.5.2 | Expand stackable non-credit certificates outside of the adult education program | Director of Business & Training Center | Fall 2016 | How many students have received stackable certificates? | |

| Strategic Plan (SP) | | Goal 3 | | Education Master Plan (EP) | |
|--|--|--|-------------|--|--|
| SP.3 Fiscal & Operational Sustainability | | | | | |
| Objectives | | | | | |
| 1. Reduce reliance on apportionment-based funding. 2. Improve college operational efficiencies. 3. Increase funding available for strategic initiatives 4. Increase community support for the college. 5. Practice continuous quality improvement. 6. Practice continuous adherence to accreditation standards. | | | | | |
| Annual Planning Actions | | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan | |
| SP.3.1.1 SP.3.3.1 | Pursue grants that help address initiatives related to student success and completion. | VPISD, Julia Peterson | Spring 2017 | How many grant applications have been submitted? | |
| SP.3.2.1 | Develop budget cycle for equipment replacement. | VPAS in collaboration with Budget Planning | Fall 2016 | Do equipment repairs adhere to a budget cycle? | |



Draft Annual Plan 2016-2017

| SP.3.2.2 | Develop budget cycle for capital repairs and maintenance. | Committee (BPC) VPAS in collaboration with the BPC | Fall 2016 | Do we have a plan? |
|---|---|---|----------------------------|---|
| Strategic Plan (SP) | | Goal 3 | Education Master Plan (EP) | |
| EP.3 Practice Continuous Quality Improvement | | | | |
| Objectives | | | | |
| <ol style="list-style-type: none"> 1. Improve tools for assessment reporting. 2. Student learning will be a visible priority in all practices and structures. 3. Student learning outcomes and assessment are ongoing, systematic, and used for continuous quality improvement 4. Systematically use data to inform decision making. 5. Provide continual and inclusive training opportunities regarding assessment. 6. Increase number of institutional employees who have accreditation experience. | | | | |
| Annual Planning Actions | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan |
| SP.3.5.1 EP.3.4.1 | Complete the Education Master Plan | Director of Institutional Effectiveness | Spring 2017 | What constituency dialogue sessions to place? |
| | Write the self-study for the October 2017 ACCJC visit. | | Spring 2017 | |
| | Professional development related to assessment | | | |
| | | | | |
| | | | | |
| | | | | |



Draft Annual Plan 2016-2017

| Strategic Plan (SP) | | Goal 4: Technology | Education Master Plan (EP) | |
|---|--|---|----------------------------|---|
| SP.4 Technological Relevance | | EP.4 Maintain Technological Relevance | | |
| Objectives | | | | |
| 1. Improve technology infrastructure to support all college operations. 2. Improve instructional labs to support effective teaching and learning. 3. CTE programs will have technology relevant to their disciplines 4. Improve efficiency through technology. 5. Improve data gathering and utilization to support instructional, student service, & administrative decision making. | | 1. Lab equipment and technology effectively supports instructional needs. 2. Update the comprehensive technology replacement plan. 3. Enhance distance education or eLearning. 4. Effectively utilize technology in teaching. | | |
| Annual Planning Actions | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan |
| | Begin carrying out technology replacement plan | | | |
| SP.4.1.4 | Centralize all district servers | Director of IT and Facilities Planning | Fall 2016 | Is the SAN being used by the District? |
| SP.4.1.5 SP.4.4.3 | Make progress towards ubiquitous wireless network access for the District | Director of IT and Facilities Planning | Ongoing | Are there locations without wireless? |
| Strategic Plan (SP) | | Goal 5 | Education Master Plan (EP) | |
| SP.5 Enhance Institutional Profile | | | | |
| Objectives | | | | |
| 1. Enhance support for the college community. 2. Support/increase cultural activities at the college. 3. Develop partnerships for utilization of the available buildings. 4. Reactivate the alumni association. 5. Increase communications and outreach to the community. 6. Develop a governmental relations function. 7. Increase public support for the college | | | | |
| Annual Planning Actions | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan |
| SP.5.5.1 | Carry out a comprehensive marketing campaign for the District. | VPAS | Spring 2017 | Has a plan been shared with constituents? |
| SP.5.1.3 SP.5.5.1 SP.5.7.1 | Pilot the tuition guarantee program with Humboldt Area Foundation | President | | How many students have received free tuition? |
| SP.5.5.2 | Publish a two-year schedule for the course offerings of degrees and certificates | VPISD | Fall 2016 | Does course offerings match schedule? |



Draft Annual Plan 2016-2017

| Strategic Plan (SP) | | Goal 5 | Education Master Plan (EP) | | |
|-------------------------------|--|--|---|--|--|
| | | | EP.5 Increase Student Participation in Campus Activities | | |
| | | Objectives | | | |
| | | <ol style="list-style-type: none"> 1. Improve student engagement among all students. 2. Develop a vibrant student center. 3. Increase student engagement in the community 4. Faculty and staff will model positive engagement in the college community | | | |
| Annual Planning Actions | | | | | |
| Plan. Goal. Objective. Action | Actions to be taken | Responsible Persons | Semester | Evaluation Plan | |
| EP.5.1.2 EP.5.2.1 | Develop additional space for student to congregate | Director of IT and Facilities Planning | Spring 2017 | How satisfied are students that campus is welcoming? | |
| | | | | | |