

REDWOODS COMMUNITY COLLEGE DISTRICT
Meeting of the Institutional Effectiveness Committee
Thursday, November 12, 2015, 3pm – 4:30pm
SS 104

Agenda

1. Call Meeting to Order

2. Approve Notes from 10/8/15 Meeting

4. Discussion Items

4.1 Continue Preparation of Subsequent Annual Plan (attached)

4.2 Analysis of action plans from 2015-16 Program Reviews (attached)

5. Standing Item: Annual Integrated Planning Timeline

6. Other/Future Agenda Items:

Next Meeting: Thursday, December 10, 2015

Adjourn

PARTICIPANT DETAILS

Dial your telephone conference line: 1-719-785-4469*

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Participant Passcode: 711239

REDWOODS COMMUNITY COLLEGE DISTRICT
Meeting of the Institutional Effectiveness Committee
Thursday, October 8, 2015, 3pm – 4:30pm

Summary Notes

1. Meeting Called to Order: Present: Angelina Hill, Mark Winter, Keith Snow-Flamer, Mark Winter, Dan Calderwood, Quang Minh, Paul Chown, Jordan Walsh, Ed Macon, Crislyn Parker-support

2. Approve Notes from 9/10/15 Meeting: Add Ed Macon to present; approved as corrected.

3. Action Items

3.1 Update EMC Membership:

- The EMC submitted a request to add the Student Retention Manager (new) and Director of Admissions and Records positions to their official membership. Approved.

4. Discussion Items

4.1 Preparing First Draft of Subsequent Annual Plan:

- Draft includes items for the academic senate and for flex

4.2 Review of 2015-2016 Annual Plan:

- Committee discussion of items to include and those that will continue to the next year:
 - Build the Tuition Guarantee program to equity and need based recipients
 - Revise the plan to expand use of the multicultural diversity center
 - Retain pursuit of grants on the plan
 - Look at and include emerging themes from program review planning
 - Professional Development expansion
 - Current operational plans in progress (TPC, FPC, BPC) and longer term plans
 - Adding safety goals. Angelina will talk to Safety committee for action plans
- Possibly developing broad language for inclusion of thematic ways to include Basic Skills, Student Equity and SSSP action plans into annual plan.

5. Setting Additional Institution-Set Standards and Targets

- The Institutional Effectiveness framework from chancellor's office requires setting short-term (1 year) and long-term (6 year) goals for Fund Balance, Successful Course Completion and Accreditation Status. They have optional goals, which may become required, including: salary and benefits as a percent of the unrestricted general funds; annual operating excess (net increase/decrease fund balance) and cash balances.
- ACCJC requires setting institutional goals, which CR has done. Some overlap with Chancellor Office optional indicators.
- IEC will determine a strategy and put out to constituency groups, following a review of data. Discussed looking at other comparable institution best practices (can be found on the chancellor's office website)

6. Standing Item: Annual Integrated Planning Timeline

7. Other/Future Agenda Items:

Next Meeting: Thursday, November 12, 2015

Meeting Adjourned